

Date: - 26.04.2018

To,

Sanjay Kumar Pathak (Managing Director-cum-Chairman),
Sandeep Kumar Jha (WTD),
Anil Jha (WTD),
Sunil Kumar Rai (WTD),
Rakesh Jha (WTD),
Ashwini Jha (Independent Director),
Sudeshna Asis Chaudhury (Independent Director),
Rama Kant Dwivedi (Independent Director),
Surya Prakash (Independent Director).

Sub:-Notice of 1st Board Meeting for the Financial Year 2018-2019

Dear Sir,

You are cordially invited to attend the 1st Board Meeting of the Company for the F. Y. 2018-2019 to be held on Monday the 07th Day of May, 2018 at 11.00 A.M. at the Registered office of the Company GF-22, Hans Bhawan, 1, Bahadur Shah Zafar Marg, Ito New Delhi to consider and approve the following:-

S.no.	Agenda
1	To consider the request for grant leave of absence if any to the Directors from attending the Meeting
2	Confirmation of Minutes of Previous Board Meeting
3	Noting of Minutes of Audit Committee Meeting
4	Noting of Minutes of Stakeholders Relationship Committee Meeting
5	Confirmation of Minutes of Nomination and Remuneration Committee Meeting
6	Confirmation of Minutes of Treasury Committee Meeting
7	To Approve audited Financial Results for the Half Year and year ended March 31, 2018, As Required Under Regulation 33 (3) (D) Sebi (Lodr) Regulations, 2015.
8	To Discuss and approve Standalone And Consolidated Annual Accounts for the Half Year and Financial Year Ended March 31, 2018
9	To Discuss On the Draft Standalone and Consolidated Auditors' Report on Annual Accounts

10	Consider and approve the Report of the Directors Together With the Report On Corporate Governance and the Management Discussion Forming Part of the Annual Reports for the Year Ended March 31, 2018
11	Re-Appointment Of Statutory Auditors
12	Appointment of Chief Financial Officer
13	Recommending Payment Of Dividend On Equity Shares out of Current Profits
14	Opening of a Separate Bank Account for Payment of Dividend to the Shareholders For The Year 2017-2018
15	To Consider and approve the Related Parties' Transaction As Per Provisions of Section 188 Of The Companies Act, 2013.
16	Adopted Quarterly Reconciliation Of Share Capital Audit For The Quarter Ended March 31, 2018
17	Ascertainment of Directors Retiring By Rotation at the Ensuing Annual General Meeting
18	Approval of Availing E Voting Facility From NSDL and CDSL and Appointment of Scrutinizer for Scrutinizing the Entire Voting Process.
19	Appointment of Secretarial Auditor for the Secretarial Audit of the Company Pursuant To Section 204 Of The Companies Act, 2013
20	To Fix Date of Book Closure for the Purpose of Annual General Meeting and to Recommend Payment of Dividend to the Members of the Company and Closure of the Register of Members and Transfer Books
21	To Decide Date, Venue Time And Call, Annual General Meeting
22	Authorization For Signing and Filling of E – Forms.
23	Approval For Disinvestment From Subsidiaries Companies By the Company
24	Shareholding Pattern Under Regulation 31 Of (LODR) Regulation 2015 For the half year ended March 2018
25	Statement of Investor Complaints Under Regulation 13(3) of (LODR) Regulation 2015 for the Quarter Ended March 2018.
26	To take note of payment of Listing fee
27	To Discuss for further Investment by Company under section 186 of Companies Act 2013
28	Any other matter with the permission of board

You are requested to please make it convenient to attend the meeting and acknowledge the receipt of the notice.

Thanking you,

Yours faithfully

For Reliable Data Services Limited

Company Secretary

